
QUALITY ASSESSMENT AND IMPROVEMENT: COMPREHENSIVE REPORT

Pennsylvania Office of Developmental Programs

Round Hill Services

1/16/2018

Introduction

The purpose of this report is to convey the results of the onsite QA&I review of Round Hill Services Corporation which took place on December 1, 2017 and December 29, 2017. This report will cover an evaluation of the provider's performance. The statewide focus areas for this year's review are employment, communication, and quality improvement. Round Hill Services Corporation is a provider agency started by a parent to support their family member. The services they provide encompass all of the statewide focus areas.

QA&I Summary

Round Hill Services Corporation submitted their self-assessment results on August 31, 2017. The provider was prepared for their onsite visit with documentation being readily available for review. Round Hill Services is new provider, so a brief overview of the entire QA&I process was discussed. In addition, discussion focused on the recent waiver changes and how that impacts the services being provided. Round Hill Services Corporation currently only serves one individual. The individual is extremely satisfied with their services and enjoys interacting with the staff members who support her.

Data Analysis and Performance Evaluation

Round Hill Services Corporation is a qualified provider of adult residential supports under the 51 Pa. Code Chapter 6400 License. They are also qualified to provide behavior supports, companion services, and in-home and community supports. They plan to add community participation supports to their service offerings. Since Round Hill Services only serves one individual, their quality management plan is specific to the individual they support. They focus on quality improvement through outcomes related to community inclusion, employment, and utilizing software to track and manage personal and household expenses. Round Hill Services does not provide employment services, but does provide behavior supports in the employment setting to ensure the individual is successful in the workplace. Even though there is only one individual being served by Round Hill Services Corporation at this time, it is possible the provider will serve another individual in the future because the individual would eventually like to have a roommate.

Round Hill Services Corporation had the necessary documentation available during their onsite visit. As this was their first time completing this process, additional guidance was required to determine what specific documentation needed to be reviewed. All documentation met requirements, however, adjustments need to be made to their daily and monthly notes to ensure they are accurately documenting the services that are being provided. Prior to becoming a provider, some of the current staff members at Round Hill Services Corporation provided home and community habilitation and companion supports to the individual. These services changed to

residential habilitation. Due to this change, the daily notes should indicate residential habilitation is being provided, rather than the companion service. The individual's record contained all required documentation.

The provider's self-assessment findings mirrored the onsite review findings. Round Hill has no areas of non-compliance to address. Round Hill Services Corporation has policies and procedures per ODP requirements. Through the utilization of these policies and procedures, Round Hill is able to provide services to the individual to increase their quality of life. Overall, the provider engages in practices that align with ODP's mission and vision.

Attachment

QAI MCI Review Cycle 1 Year 1