

ISAC Everyday Lives Conference Information

January 7 – 9, 2020

The Everyday Lives conference is right around the corner. As in previous years, ISAC members are invited to attend the conference, to participate in sessions, and to assist at the ISAC information booth. Registration fees for ISAC members will be waived. ISAC members will also receive a \$150 honorarium and reimbursement for travel costs. ODP cannot offer cost coverage upfront.

ISAC members will be treated as event speakers and will receive an official agreement which they will need to sign and return. To receive honoraria and reimbursement **ISAC attendees must attend the Wednesday evening reception, January 8, 2020 from 6:00 pm to 7:30 pm as an official representative of ISAC. A limited number of ISAC representatives will be chosen. First come first serve.**

- Each person would get:
 - Free registration for Wednesday and Thursday.
 - An honorarium of \$150 (which would cover the \$109 hotel room plus taxes for one night). ISAC members would still need to pay up front for their room, but the payment will be issued to members as a check after the conference. *(We unfortunately cannot justify a higher honorarium to cover a second night.)*
 - Reimbursement for other travel costs. ISAC members will submit receipts for travel expenses after the event.

- An ISAC table will be set up in the reception room near other exhibitors.
 - ISAC members will be responsible for manning the ISAC information table on Wednesday and Thursday
 - ISAC members will use the Wednesday evening reception as an opportunity to share information about ISAC and the Committee's role in creating ODP policy. ISAC members are encouraged to network with attendee stakeholders to collect their ideas for simplifying the business processes, especially Supports Coordination, and making it easier for individuals and families to connect on the front end. We encourage ISAC members to share their perspective and experiences with the service system.
 - The session description used on the speaker agreements will say something along the lines of: *Each ISAC member will be part of a rotating panel of speakers who will be sharing information about ODP's Information Sharing and Advisory Committee, and helping to gather stakeholder input during the session Q&A.*
 - ISAC members would not need to develop any formal presentations.

*If would like to attend as an official ISAC representative email
Alexander Gawn at c-agawn@pa.gov*